

Insurance Office Administrator Apprentice

Hagerty International Limited – Towcester

Hagerty International Ltd are a Classic Car insurance company, with a small, dedicated, friendly team based near Alderton. Hagerty offers a top quality insurance product with a superior level of customer service.

Main duties and responsibilities include:

- Processing, QA, printing and mailing of policies
- Some accounts inputting, and other general office duties
- Good PC and organisational skills are essential
- Assisting external and internal customers

Annual wage: £13,500

Working week: 38.5 hrs week, Monday – Friday 9:00am – 5:00pm



Call: 01908 637056

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