

Application for Admission onto a Course at Milton Keynes College/MK6



For Office Use Only:

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|-------------------------------|--|
| Course Code: | Previous/Current/New Student/FF |
| U16/LDD | Student Ref. No: |
| Assessment Date: | Interview Date & Time: |
| Taster/Portfolio Date: | Reserve Offer YES NO |
| Course Offered: | Overseas: |

If you are already a full-time student at college, please contact Admissions for a shorter application form. Please complete in block capitals and using black ink.

• Course Information

Course(s) applied for:

If applying for A Levels, please specify subjects if possible:

• Personal Details

Surname:

Previous name if changed within 3 years:

First Name:

Title:

Date of Birth:

Age on 1st September in
the year your course starts:

Present Address:

County:

Postcode:

Telephone Number (Home):

Telephone Number (Work):

Mobile Number:

Email Address:

• Learning Support

Do you have any additional needs that may affect your learning? No Yes (If yes, please tick below)

Do you need support with any of the following?

No Yes

Dyslexia (have evidence of assessment)

Dyslexia (feel you may be, but have no evidence)

Learning Difficulty (please give details below)

Medical Needs (e.g. Diabetes/Epilepsy/
Severe Asthma/Allergies)

Disability (e.g. Mobility/Physical/Hearing/Visual)

Any other difficulty not mentioned above

• Personal Details

Present or Last School:

National Insurance Number:

If you are under 18, please state your parent's/guardian's names:

• Equal Opportunities

Milton Keynes College is an equal opportunities provider. For the equal opportunities policy to be effective, it is necessary to monitor all applications. Answering the questions below will not influence your eligibility for one of our training programmes. (tick as appropriate)

Asian/Asian British - Bangladeshi (11)

Asian/Asian British - Indian (12)

Asian/Asian British - Pakistan (13)

Asian/Asian British

Any other Asian background (14)

Black/Black British - African (15)

Black/Black British - Caribbean (16)

Black/Black British

Any other Black background (17)

Chinese (18)

Not known/not provided (99)

Mixed - White & Black African (20)

Mixed - White & Black Caribbean (21)

Mixed - Any other Mixed background (22)

Mixed

White & Asian (19)

White - British (23)

White - Irish (24)

White

Any other White background (25)

Any Other (98)

Nationality:

Have you been resident in the UK or are you an EU national who has been resident in the EEA for the last three years?

Yes

No

If No, where have you been resident?

Date of arrival in UK:

Is English your first language or the language you use most?

Yes

No

If No, which language do you normally use?

Non EU & British overseas Passport holders, please state your Passport Number:

Do you need a student visa to study in the UK?

Yes

No

• Emergency Contact Details

Please give the name and telephone number of persons who may be contacted if you are taken ill or have an accident whilst at college.

Name:

Telephone (Home):

Relationship:

Telephone (Work):

Name:

Telephone (Home):

Relationship:

Telephone (Work):

• Criminal Convictions

This section must be completed to allow us to continue with your application.

Do you have any relevant unspent criminal convictions?

Yes

No

By relevant convictions, the College means convictions for offences against the person, whether of a violent or a sexual nature, and convictions for the offences involving the unlawful supply or use of controlled drugs or substances. You do not have to tell us about any convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) or about any cautions, reprimands or final warnings. For further advice on whether convictions are unspent, please contact NACRO on 020 7840 6464.

If you declare that you have a conviction, you will be contacted by a college manager to discuss your conviction further and possibly to arrange a meeting to discuss your enrolment. Failure to disclose unspent convictions could result in exclusion or disciplinary action by the College.

• Signatures and Declarations

The College collects information about staff and students for various administrative, academic and health and safety reasons. The Data Protection Act 1998 requires your consent before we can obtain this information and in order for the College to operate efficiently, we require your signature. Should you require further information regarding this, please contact Admissions, Information & Enquiries.

I agree that information may be shared with Connexions prior to enrolment if it is deemed to be in my best interest.

I agree to Milton Keynes College obtaining and processing personal information obtained from this form, or any other information obtained from me, or other people, whilst I am a student. I agree that the information obtained can be used for purposes connected with my studies and health and safety whilst on the premises or for any other legitimate reason.

Should your personal data change (e.g. Address), please notify us as soon as possible.

I wish to apply for admission to the College and undertake that, if admitted, I will make every effort to complete the course. The information I have supplied is correct and true. I realise that if I have supplied false information or neglected to provide additional information that could prove important, any offer of a place may be withdrawn.

If you are under 18, your parent or guardian must countersign this form.

Signature:

Date:

Parent/Guardian Signature:

Date:

If you (and your parent/guardian if appropriate) do not sign the form, we regret we will have to return it to be signed, before we can process it.

• On completion, this form should be sent to:

Admissions, Milton Keynes College, Woughton Campus West, Leadenhall, Milton Keynes, MK6 5LP.
Tel: 01908 684444