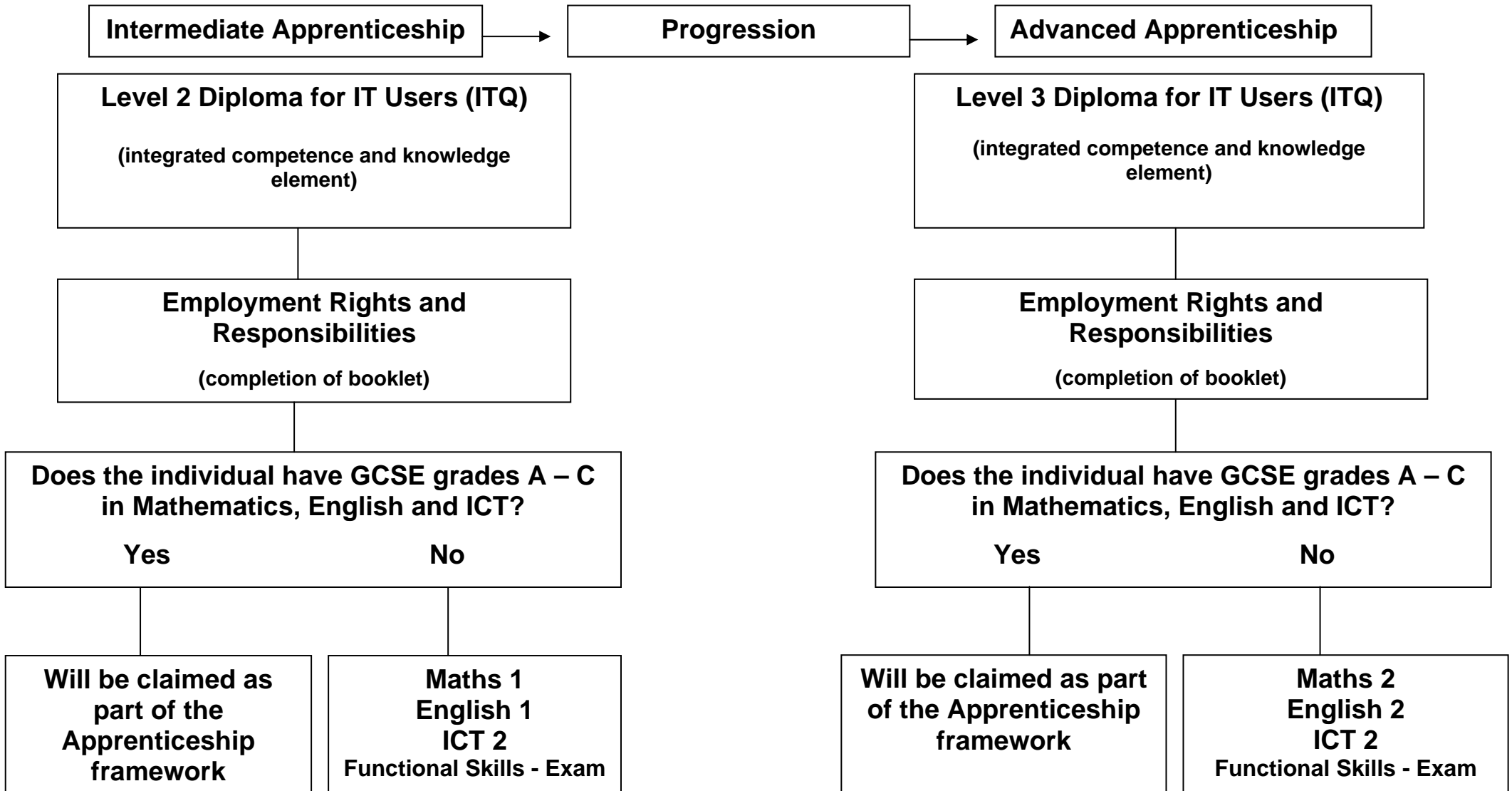


IT Users Apprenticeship Framework
(As guidance for completion each framework can take up to 12 months depending on experience and existing qualifications)



Additional Employer Requirements:

Additional elements can be added to the framework at the request of the employer, at additional cost. These can be additional units or qualifications which the employer feels would offer enhancement and meet business needs.

What is an Apprenticeship

An Apprenticeship is a mix of real work and learning. Apprentices earn a wage and get experience whilst working towards a number of qualifications. An Intermediate Apprenticeship follows a Level 2 programme and can lead onto an Advanced Apprenticeship which is a Level 3 programme.

There are a number of elements to each Apprenticeship and this is called the framework. Each Apprenticeship framework has three main strands:

- competence based element
- technical element
- skills element

The three strands are sometimes accompanied by additional qualifications to give the most relevant skills and knowledge required for the job.

Overview

This programme is for learners employed in any sector who use IT applications as part of their day to day working duties.

Delivery

Practical elements are delivered and assessed in the workplace with some specific sessions organised if required to receive training in knowledge elements and functional skills.

Entry Requirements

3 GCSE grades C or above in Math, English & IT or equivalent qualifications.

Example Job Roles as an Apprentice

IT User