

Healthcare Support Services Apprenticeship Framework

(As guidance for completion the frameworks can take 12 to 18 months depending on experience and existing qualifications)

Intermediate Apprenticeship

Progression

Advanced Apprenticeship

Level 2 Certificate in Healthcare Support Services

(Knowledge and competence based elements)

Level 3 Diploma in Healthcare Support Services

(Knowledge and competence based elements)

Edexcel Level 2 Extended Award in Work Skills Applications

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Does the individual have GCSE grades A – C in Mathematics and English?

Yes

No

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Yes

No

Will be claimed as part of the Apprenticeship framework

**Maths 1
English 1**

Functional Skills - Exam

Will be claimed as part of the Apprenticeship framework

**Maths 2
English 2**

Functional Skills - Exam

Additional Employer Requirements:

Additional elements can be added to the framework at the request of the employer, at additional cost. These should be sector specific and can be additional units or qualifications which the employer feels would offer enhancement and meet business needs.

What is an Apprenticeship

Apprenticeships are a mix of real work and learning. Apprentices earn a wage and get experience whilst working towards a number of qualifications.

There are a number of elements to each Apprenticeship and this is called the framework. Each Apprenticeship framework has three main strands:

- Competence and Knowledge based element
- Work Skills element
- Functional Skills element

The three strands are sometimes accompanied by additional qualifications to give the most relevant skills and knowledge required for the job.

Duration

12 to 18 months depending on previous experience and qualifications.

Location

Practical elements are delivered and assessed in the workplace with part-time attendance at College to receive training in knowledge elements and functional skills.

Overview

The Intermediate and Advanced Apprenticeships in Healthcare Support Services support the broad vision of the sector to develop an increasingly skilled, flexible and effective workforce whilst maintaining high quality and safe care for patients. A qualified and competent support workforce is vital to the patient experience and to the smooth running of services. The Apprenticeship focuses on those working in a support role within the NHS (Public Sector) as well as Private Healthcare Providers. Individuals undertaking this framework may have a wide range of job roles e.g. Porter, Housekeeper/Housekeeping Assistant, Catering Assistant, Medical Records Clerk, Administrator, Estate Worker etc. The Apprenticeship has been built on a number of principles in order to:

- encourage access by those groups of staff for whom it is designed
- promote good quality practice and high quality services
- help the sector respond to changing requirements.
- be consistent with future legislation for statutory registration

Example Job Roles as an Apprentice

Healthcare Support Services